

# USING

# PRO<sup>TM</sup> Provider

**A guide for employer and employee**

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# Click the Link from your Benefit Administrator

When your group administrator emails you a link to PRO Provider, what's next?

This guide will walk you through how to look up your doctors and hospitals to give you the best chance possible to keep your favorite providers.

Here is an example of the email you may receive:

As part of our employee benefits evaluation process, we want to know which healthcare providers are most important to you and your family. We are utilizing Network360, a tool to search for and identify the providers you currently see (or would like to see) so we can help select the best network possible for your organization.

<https://warnerprovidercheck.network360.com/dj/LpsTZyxrHjD9Hv9xrrQx#!/projects/20131007/networks/ranking/12567/survey>

Once you click on the link, you can search for your physicians and hospitals and add them to the list by clicking the plus icon next to them. After you have added the providers you would like to have in the network, click the Finished button and you are done!

These surveys are completely anonymous. The total results for your company will be tabulated and used as part of our decision process to determine our health insurer for the upcoming benefits year.

Thank you in advance for taking an active role in this employee benefits evaluation process!

Information related to medical providers' affiliations with insurance companies is not guaranteed and is subject to change at any time without notice. Enrollees must contact their medical provider and health plan to confirm that their medical provider is participating in their desired network before selecting a health plan.

**PRO Provider is mobile-friendly! Enter your data on your smartphone, tablet or any other device with Internet access.**

## TIP: Your administrator may have embedded the link into PRO Census.

Your link may have been folded into PRO Census, instead of you receiving an email exclusively for Pro Provider. The steps are the same!

Thank you for submitting your information.

We are in the process of determining the best health benefits plan option for our company. Knowing what the percentage is of healthcare providers (doctors and hospitals) our employees use who participate in these plans will help us determine which health plan would be the best fit for our employees. So we are hoping that you will participate in this provider survey.

To help us, please click on the "Find Providers" button below, search for the names of your providers and add them to the list by clicking the plus icon next to their names. Then click the "Finished" button. The identification of your healthcare provider within the survey process will not be disclosed to anyone. This survey is completely anonymous and voluntary. Also, you should know that identifying these providers does not guarantee that they will be participating in the new healthcare plan for our company, should we decide to make a change.

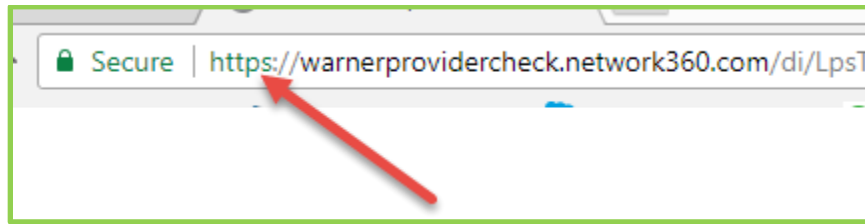
If you have any questions regarding any of this, please do not hesitate to contact your company's personnel manager. Thank you in advance for taking an active role in this employee benefits evaluation process.

Here is the survey tool:

**Find Providers**

# You Reach a Secure Site

When you click on the PRO Provider link, you reach a friendly, secure site where you can enter your information with peace of mind. Your privacy is respected.



# You're ready to find your providers!

You may want to review the handy 2 Step guide for this tool.

**Find providers or facilities named:**

Providers  Drugs

[Find Providers](#)

### Help select the best network

**Step 1:** Search for your providers/drugs and add them to the list by clicking the plus icon next to them.

**Step 2:** After you have added all providers/drugs important to you, click the "Finished" button.

*Your benefits manager will receive a report that ranks the networks according to those that contain the most providers and drugs requested by your company. While efforts are made to accommodate requests, final plan selections will be made by your employer and may not include all selected providers/drugs. We appreciate your understanding.*

Searching Tips

**PRO Provider even provides handy Searching Tips!**

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Searching Tips

## Search for your doctor(s)

1. Simply type your doctor's name.
2. Click on Find Providers.
3. Click on the "+" sign to add to your provider list.

Find providers or facilities named: **1**

  
 Providers  Drugs **2**  
**Find Providers**

Add your provider to the list by clicking the plus icon below: **3**

Provider	Specialty Groups	
Williamson, Andrea, MFT	Other Provider	+
Williamson, Elizabeth, MA	Other Provider	+
Williamson, Nicole, MD	Internal Medicine	+
Williamson, Alan E, MD	Surgery	+
Williamson, Angela J, PT	Other Provider	+

« 1 2 3 4 5 6 7 8 » [Can't find your provider?](#)  
Showing 1 to 5 of 40 entries

## Search for your drug(s)

1. Select Drugs.
2. Type in your drug name.
3. Click on Find Drugs.
4. Click on the "+" sign to add to your drug list.

Find drugs named: **2**

  
 Providers  Drugs **1**  
**Find Drugs** **3**

Add your drug to the list by clicking the plus icon below: **4**

Drug	
Crestor	+
Grastek	+
Kristalose	+
Krystexxa	+
Levulan Kerastick	+

# Click to Submit

Once you have all your providers entered, simply click on the Finished button and you are done!

**Find drugs named:**

  
 Providers  Drugs

**Add your drug to the list by clicking the plus icon below:**

Drug	
Crestor	✖
Grastek	+
Kristalose	+
Krystexxa	+
Levulan Kerastick	+

Provider	Specialty Groups	Last Added by	Last Added	
<a href="#">Greenberg, Solomon, MD</a>	Family Medicine Internal Medicine Other Provider	Survey Participant	06/14/2019	✖

*After you have added all of the providers/drugs that are important to you, click Finished.*

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**That's it! You are done! It really is that easy!**